



Bloomfield Township  
P.O. Box 489, 4200 Telegraph Road  
Bloomfield Hills, MI 48303-0489  
Phone (248) 433-7795 ■ Fax: 433-7729  
Website: [www.bloomfieldtp.org](http://www.bloomfieldtp.org)

\_\_\_\_\_ Application No.

## APPLICATION FOR WIRELESS COMMUNICATION FACILITY

### FOR TOWNSHIP USE ONLY

Application No. \_\_\_\_\_ Applicant Name \_\_\_\_\_

Received by \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

### To the applicant,

By filling out this application form in full, and attaching to it the materials requested, you will assist the Charter Township of Bloomfield in its effort to promptly review your application for setting a wireless communication facility within the Township. The information requested by this application is the minimum required under the Township's zoning ordinance. You should submit any additional information or materials you believe will assist the Township in its review of your proposal. This application is required for changes to antennas, ground cabinet installations or modifications, collocations, or other site work.

Under the ordinance, certain conditions allow the Township's planning official to issue a permit for an attached wireless communication facility. Other conditions require the approval of the Planning Commission or Township Board. Though you may have an idea of which process will be appropriate to your situation, you will be contacted as soon as possible when the Township staff makes this determination.

This application must be filled out in full, and must bear the signature of the property owner (or the duly authorized representative of all ownership interests) as well as the signature of the applicant, or applicant's representative. Additionally, a fee of \$1,000 must accompany this application. Incomplete applications or those submitted without the proper fee will be returned to the applicant.

# WIRELESS COMMUNICATION FACILITY APPLICATION – 2

## PROPERTY OWNER'S INFORMATION

Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (home) \_\_\_\_\_ (office) \_\_\_\_\_ (fax) \_\_\_\_\_

Email address \_\_\_\_\_

## APPLICANT INFORMATION

Business name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Is applicant currently licensed to operate a wireless communication facility? \_\_\_\_\_

Contact person's name \_\_\_\_\_

Contact person's address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (home) \_\_\_\_\_ (office) \_\_\_\_\_ (fax) \_\_\_\_\_

Email address \_\_\_\_\_

## LOCATION OF PROPOSED FACILITY

Address \_\_\_\_\_

Parcel ID number \_\_\_\_\_

Existing zoning of parcel \_\_\_\_\_

Existing use of parcel \_\_\_\_\_

## CHARACTERISTICS OF PROPOSED FACILITY

### Will the facility and its accessory equipment be:

Located within an existing building or structure? \_\_\_\_\_ Connected to an existing building or structure? \_\_\_\_\_

Collocated on an Attached Wireless Communication Facility, approved by the Township for Collocation? \_\_\_\_\_

Designed to physically accommodate other collocated users? \_\_\_\_\_

If you answer "yes" to any of the above questions please provide details in Attachment "D" to this application.

# WIRELESS COMMUNICATION FACILITY APPLICATION – 3

## ATTACHMENTS

All attachments listed below must be included. Please letter each attachment as indicated.

- \_\_\_\_\_ A. Legal description of the entire property, including a separate description of the proposed lease area.
- \_\_\_\_\_ B. Project site plans for the proposed site and overall parcel prepared in accordance with the requirements of the Township of Bloomfield Zoning Ordinance. The site plan shall include a detailed landscaping plan. A maintenance plan, and any applicable maintenance agreement shall accompany the site plan.
- \_\_\_\_\_ C. Statement of Need for the proposed facility.
- \_\_\_\_\_ D. Full description of the proposed facility, including the support structure and any accessory building. This description must demonstrate a justification for the proposed height of the structure and an evaluation of alternative designs that might result in lower height.
- \_\_\_\_\_ E. Engineer's certification regarding structural integrity of the proposed structure.
- \_\_\_\_\_ F. A soils report from a geotechnical engineer licensed in Michigan confirming the suitability of the site's soil conditions for the proposed use.
- \_\_\_\_\_ G. Certification of compliance with applicable federal and state standards relating to the environmental effects of radio frequency emissions.
- \_\_\_\_\_ H. Affidavit signed by the owner and applicant describing the security to ensure removal of the facility upon abandonment.
- \_\_\_\_\_ I. Map showing existing and known proposed wireless communication facilities within Bloomfield Township and in adjacent areas relevant to collocation or demonstration of need. If any information is trade secret and/or confidential commercial information, which the applicant wishes to remain confidential, Attachment G should include a request for confidentiality in connection with the development of governmental policy as provided for in MCL 15.243(1)(g)
- \_\_\_\_\_ J. A fee of \$1,000 payable to "Bloomfield Township".
- \_\_\_\_\_ K. Other materials at discretion of applicant.

## CONTACT PERSON

If different from the "Contact Person" listed above for purposes of this application, please provide the following information concerning the person to contact for ongoing engineering, maintenance and other notice purposes during the life of the proposed facility.

Contact person's name \_\_\_\_\_

Contact person's address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (home) \_\_\_\_\_ (office) \_\_\_\_\_ (fax) \_\_\_\_\_

(cell) \_\_\_\_\_ Email \_\_\_\_\_

# WIRELESS COMMUNICATION FACILITY APPLICATION – 4

## **AFFIDAVIT AND PERMISSION** for Township officials to enter property for inspection

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Name \_\_\_\_\_ Date \_\_\_\_\_

We agree the statements made above and the information attached to this application are true and if found not to be true, this application and any approval issued pursuant to it will be voided. Further, we agree to give permission to officials of Bloomfield Township to enter the property that is the subject of this application for purposes of inspection to verify that the information on the application is correct. This inspection will occur at a time mutually agreed with the Applicant and Property Owner.

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Signature of Property Owner(s) \_\_\_\_\_ Date \_\_\_\_\_

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Print Name of Property Owner(s) \_\_\_\_\_ Date \_\_\_\_\_

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Signature of Applicant \_\_\_\_\_ Print Name of Applicant \_\_\_\_\_ Date \_\_\_\_\_

### **OFFICE USE ONLY:**

Date Filed: \_\_\_\_\_ Application accepted by: \_\_\_\_\_

Fee Paid: \_\_\_\_\_ Receipt Number: \_\_\_\_\_



# Bloomfield Township

## Schedule of Planning Fees

4200 Telegraph Road P.O. Box 489 Bloomfield Township, MI 48303-0489

(248) 433-7795

**Effective date: July 1, 2021**

Request	Fee
<b>Site Plan Review</b>	
Non Residential	\$1,860 + \$10/1,000 gross bldg. sq. ft.
Residential	\$ 2,050 + \$25 per unit
<b>Rezoning/Zoning Ordinance Amendment</b>	
	\$1,500
(Site Plan Review, Rezoning, & Zoning Ordinance Amendment includes the following: \$50 Ordinance, \$127 Clerk, \$85 Fire, and \$285 Engineering/commercial or \$475 Engineering/residential fees)	
<b>Design Review Board</b>	
Design/Site Improvements/Sign	\$250+ \$50 Ordinance fee
Special Use Permit	\$200+ \$50 Ordinance fee
Special Event (DRB review)	\$250+ \$50 Ordinance fee
Plus \$95.00 Engineering Review (if applicable)	
Plus \$85.00 Fire Review (if applicable)	
Special Event (reoccurring)	\$200
<b>Subdivision (Plat) Review</b>	
	\$2,050 + \$25/per lot
(Includes \$475 Engineering, \$127 Clerk, \$85 Fire and \$50 Ordinance fees)	
<b>Special Land Use</b>	
	\$1,570
(Includes \$127 Clerk, \$85 Fire and \$50 Ordinance fees)	
<b>Lot Split</b>	
	\$1,350
<b>Lot Line Adjustment</b>	
	\$250/per lot
(Lot Split and Lot Line Adjustment includes \$95 Engineering, \$127 Clerk, and \$85 Fire fees)	
<b>Zoning Board of Appeals (each application fee includes \$125 Ordinance fee)</b>	
<b>Residential</b>	
Variance Request	\$325 or After the fact \$650
Permission Request	\$225 or After the fact \$450
<b>Commercial</b>	
Variance Request	\$500 or After the fact \$1,000
Permission Request	\$500 or After the fact \$1,000
Plus \$95.00 Engineering review (if applicable)	

Wireless Communication Facility	\$1,430
(Includes \$285 Engineering, \$85 Fire and \$127 Clerk fees)	
Zoning Compliance Letter	\$75
Online application fee	\$2

1. Revised submittals for review shall be half the initial fee for each occurrence.
2. Consulting Review Fees – The applicant shall be responsible for any costs incurred by consultants, including but not limited to traffic and environmental, contracted by the Township to review the proposed site plan as determined by the Department pursuant to Chapter 2, Article V, Division 2, Section 2-111- 2-117.
3. Site plan fees submitted for Planning Commission review includes an initial review by the Design Review Board.
4. Other Township Department Review Fees – The applicant shall be responsible for additional review fees from Township Departments/Divisions, including but not limited to Engineering and Environmental Services, Fire, Public Services, Building or Ordinance, if applicable, as adopted by the Township Board.