



Bloomfield Township
P.O. Box 489 4200 Telegraph Road
Bloomfield Hills, MI 48303-0489
Phone (248) 433-7715 ■ Fax: 433-7729
Inspection Requests: www.bsaonline.com
Website: <http://www.bloomfieldtp.org>

DRIVEWAY PERMIT PLAN REVIEW CHECKLIST

This list is provided as a guide to help you understand the information that must be contained on the site plan. This list is not all inclusive of all building codes but is used as a general guide for plan review. Please address the following items marked with an "X" in the box and submit needed revisions.

- COMPLETED RESIDENTIAL BUILDING APPLICATION SIGNED BY HOMEOWNER OR CONTRACTOR.**
- PLAN REVIEW FEE OF \$30.00**
- PERMIT FEE OF \$120.00**
- 3 COPIES OF A SITE PLAN TO INCLUDE THE FOLLOWING:**
 - Dimensions of driveway.
 - Dimensions from driveway to property lines.
 - Slope of driveway.
 - Location of utility structures and easements (stop boxes, manholes, catch basins, etc.).
 - Location of all trees in the zone of influence. If any trees are being removed with the driveway install, a Tree Permit Application is required with 3 sets of the tree survey.
 - Location of any safety paths.
 - Storm water drainage management plan to an approved drainage course (edge drain, curbing, bioswale, etc.). If there is not an approved drainage course, the applicant shall develop a storm water management plan for the increase in imperviousness to ensure there are no negative impacts to the adjacent property owner. This plan must be signed and sealed by a registered engineer.
 - Oakland County Driveway Permit (OCRC 248-858-4804).
 - Oakland County Soil Erosion Permit or waiver (OCDC 248-858-0958).
 - Provide Subdivision Association comments for driveway plans.

NOTES

1. Only complete application submittals will be accepted for review.
2. Credit card, cash or checks made payable to Bloomfield Township are accepted.
3. Plan review is generally 10 business days and the Township office are closed on Fridays.
4. Building permits will be issued upon compliance with building codes and Township Ordinances.

Application # _____



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Permit # _____

Application Date _____

Inspection Requests: www.bsaonline.com
www.bloomfieldtwp.org

Issue Date _____

APPLICATION FOR RESIDENTIAL BUILDING PERMIT

To the Township Building Official: The undersigned hereby applies for a permit to build, construct, remodel, and occupy, or to install according to the following statement and further agrees to maintain the property, while under construction, in accordance with all the Codes of the Charter Township of Bloomfield.

Property Owner: _____ Phone: _____ Fax: _____

E-mail: _____ Address: _____

City: _____ State: _____ Zip: _____

Builder: _____ Contact: _____ Phone: _____

Fax: _____ Address: _____ City: _____

State: _____ Zip: _____ Email: _____

Architect: _____ Phone: _____

E-mail: _____ Fax: _____

Lot No.: _____ Subdivision: _____

Building Site Address: _____ Sidwell # (19) _____

Area Zoned: _____ Type of construction: _____

ZBA variance required? Yes No Date variance granted _____

Subdivision Association Comments? Yes No Estimated construction cost _____

Check one: New building Addition Remodeling Demolition Other

Note: For demolition – Are you interested in letting Fire Department and/or Police Department use this house for training prior to demolition of the structure? Yes No

Construction Description: _____

If this is for a play structure, contact the Ordinance Division at (248) 594-2845 for a list of permits and screening requirements.

Residential – Attach three (3) sets of building plans, including site plans, DRAWN TO SCALE.

Soil erosion control installed? Yes No Crushed concrete driveway installed? Yes No

Property identified by address at site? Yes No



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APPLICATION FOR RESIDENTIAL BUILDING PERMIT - 2

STATE OF MICHIGAN REQUIRED INFORMATION (Provide copies of licenses)

Builder's License # _____ Expiration Date: _____

Federal employer I.D. # or reason for exemption: _____

Worker's Comp. Insurance carrier or reason for exemption: _____

MESC Employer # or reason for exemption: _____

Is the property along a Natural Beauty Road? Yes No

Does property contain: Wetlands, floodplain or natural features? Yes No

Does this project contain hazardous material, etc? Yes No

A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED.

"Section 23a of the Michigan Construction Code Act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are able to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines."

Signature of Applicant _____ Date: _____

Property Owner:

*During the course of this project a variety of inspections will take place on each of the associated permits, including **final** inspections upon completion. Occasionally, contractors/homeowners overlook the scheduling of final **building, electrical, mechanical, and plumbing** inspections when work is completed. The permits then remain open and ultimately **expire**, which may cause unnecessary difficulties for the permit holder/homeowner. The Building Division would like to help you bring your project to a successful completion. To ensure the scheduling of necessary inspections, please work closely with your contractor.*

Signature of Owner _____ Date: _____

Office Use Only

Registration Fees: _____ Application Fee: _____

Plan Review Fee: _____ Permit Fee: _____ Square Ft including garage: _____

Issued/Approved by: _____ Date: _____



Bloomfield Township
Building Department
Schedule of Building Permit Fees

4200 Telegraph Road P.O. Box 489 Bloomfield Township, MI 48303-0489

(248) 433-7715

Building Permit **Effective date: July 1, 2021**

Residential:

New, Addition, Alterations	\$0.90 sq. ft.
Demolition	\$300.00
Soil Fill, Removal (includes \$140 Engineering fee)	\$245.00
Paving, Driveway	\$120.00
Temporary or Full certificate of occupancy	\$25.00

Commercial:

New, Addition, Alterations	\$0.75 sq. ft.
Shell only	\$0.45 sq. ft.
Interior "build-out"	\$0.30 sq. ft.
Demolition	\$500.00
Soil Fill, Removal (includes \$210 Engineering fee)	\$780.00
Certificate of Occupancy (includes \$50 Fire fee)	\$100.00
Change of Occupancy (includes \$150 Fire fee)	\$500.00

Sign – wall or ground each	\$100.00
Foundation only	\$200.00
Accessory Building, Swimming pools, decks	\$0.40 sq. ft.
Minimum permit fee	\$120.00

Partial inspection	\$50.00
Re-inspection fee	\$75.00

Builders Registration & Administration fee (annual)	\$30.00
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Plus consultant review fee pursuant to Code of Ordinances Section 2-111 to 117 (if applicable)



Bloomfield Township
Building Department
Schedule of Plan Review Fees

4200 Telegraph Road P.O. Box 489 Bloomfield Township, MI 48303-0489

(248) 433-7715

Effective date: July 1, 2021

Application fee: (due with application)

Residential New, Addition, Alteration, Demolition	\$250.00
Accessory Building	\$250.00
Commercial New, Addition, Alteration, Demolition	\$500.00
Online application fee	\$2.00

Plan Review:

Residence New, Addition, Alterations	\$0.15 sq. ft.
Commercial New, Addition, Alterations	\$0.15 sq. ft.
Plus Electrical, Mechanical or Plumbing plan review each	\$50.00
Plus Fire Department plan review (Fire Marshal)	\$85.00

See Fire Alarm/Fire Suppression application for additional fees

Plus consultant review fee pursuant to Code of Ordinances Section 2-111 to 117 (if applicable)

Site/Certificate grade review	\$200.00
Decks, fences, pools, signs, and others minor projects (due with application)	\$30.00
Revision fee after plans have been approved	\$75.00
Revision fee (at 3 rd review request)	\$100.00
Special Engineering Review Deposit (if applicable)	\$300.00 Minimum

Builders Registration and Administration fee (annual)	\$30.00
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Other Township Department Review Fees – The applicant shall be responsible for additional review fees from other Township Departments/Divisions, including but not limited to Engineering and Environmental Services, Fire, Public Services or Ordinance, if applicable.