

Commercial Certificate of Occupancy Requirements

Architect certification – to confirm the exterior façade was completed per the Board approval. Form available online at: <https://bloomfieldtp.org/media/tkxhwcou/arch-cert-form.pdf>

Landscape as-built certification and planting inspection – must submit (5) sets of drawings to confirm compliance with the Board approval

All safety path and sidewalk repairs completed as required.

As-built engineered site plan/parking/accessory structure – Must submit (3) sets of drawings to confirm all site related items are compliant as approved.

State Fire Marshal inspection and approval (as required) – must provide copy for Township inspector

State Elevator inspection and approval (as required) – must provide copy for Township inspector.

The new or altered area must be determined to be safe for occupancy by the Building Division and Fire Department prior to requesting a Certificate of Occupancy

Temporary Certificate of Occupancy

- Submit Request for Temporary Certificate of Occupancy form with \$100 fee.
- If a TCO is approved, a bond must be posted by the permit holder. Amount is configured upon review.